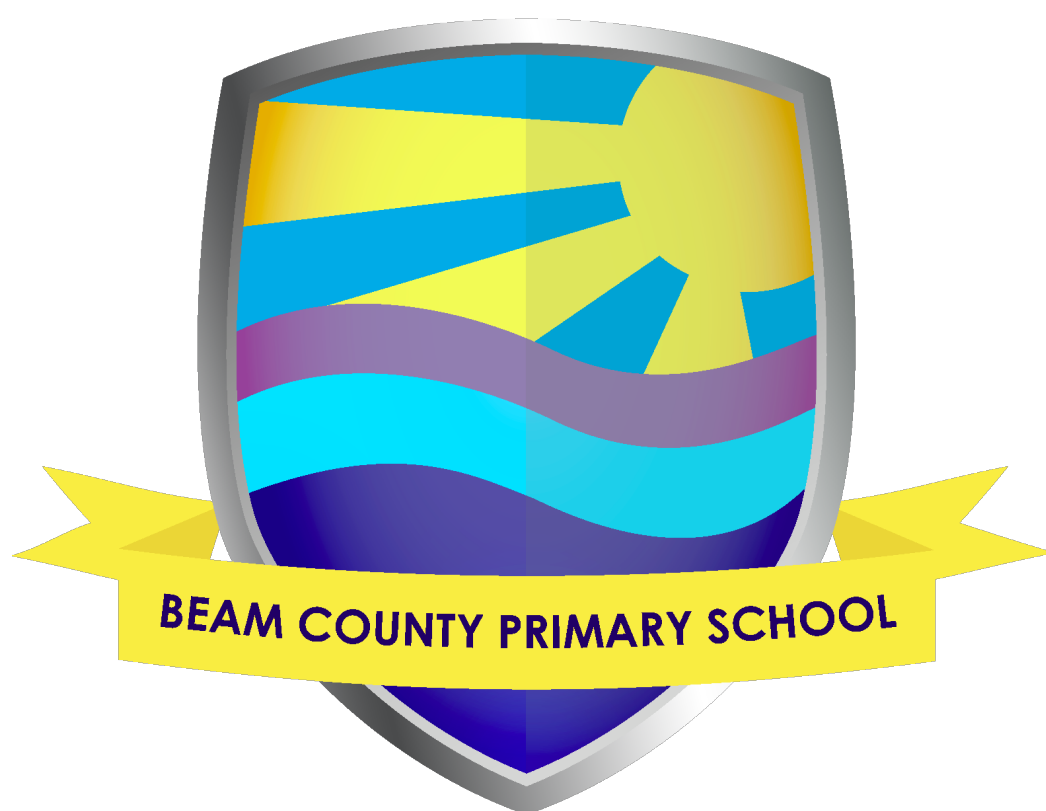


Access to minutes and papers of governing body meetings



Approved by:

Date: 22nd July 2024

Last reviewed on: 28th June
2024

Next review due by: 22nd July 2025

The governing body of Beam County Primary School is committed to raising and maintaining school standards by setting strategic direction, ensuring accountability, and acting as a support system for the school community. The governing focuses on specific areas of school life through its working parties and Finance sub-committee.

Governing body meetings are held 6 times an academic year. The minutes of each meeting are drawn up by the Judicium Clerk and approved and signed by the chair of governors. The agenda for the next meeting will be circulated at least seven days prior to the date of that meeting.

The papers and minutes of the meetings of the governing body of Beam County Primary School and its committees are available to any member of the public who wishes to access them. There may be certain information within these documents that is restricted, in accordance with the Freedom of Information Act 2000. This could be when a specific individual such as a member of staff or a pupil (or prospective staff member or pupil) is named or referred to, or when items are deemed confidential to protect free and frank discussion or are otherwise confidential. These parts of the minutes that cannot be disclosed will be in Part B of the minutes, with Part A covering the elements that can be disclosed.

Minutes and papers can be accessed during normal school hours. Requests for access should be made to Mrs Gregory (Finance Manager). This person can be contacted by emailing office@beam.bardaglea.org.uk.