

BEAM COUNTY PRIMARY SCHOOL

**A MEETING OF THE FULL GOVERNING BODY WILL BE HELD ON
Wednesday, 13th November 2024 at 4.30pm via Teams**

Governors Angela Allen Clare Cantle Simon Cole Sevim Ekmekci Amandeep Kaur Pearl Kowlessar Melanie Kyrezu Donna Lumsden Rashid Nix Lando du Plooy Farharna Rahman Philip Waker Sharon White Paul Willis Tracey Whittington	Parent Associate Co-opted Co-opted Parent Associate Staff LA Co-opted Co-opted Parent LA Co-opted Co-opted Head Teacher
In attendance: Dawn Buchanan Marian Hawkins	School Business Manager Governance Professional, Juniper Education

A G E N D A

1.	Apologies for absence <ul style="list-style-type: none"> To receive and consider any apologies for absence.
2.	Welcome <ul style="list-style-type: none"> To welcome new Governors to their first meeting.
3.	Election of Governing Board Vice Chair <ul style="list-style-type: none"> To elect a Vice Chair of the Governing Board for the academic year 2024 – 2025
4.	Notification of any other business <ul style="list-style-type: none"> To note late items of business not on the agenda which any Governor wishes to raise, and to decide whether the urgency of the matter is such as to warrant consideration at this meeting.
5.	Declaration of Business Interests/Conflicts of Interest <ul style="list-style-type: none"> To give Governors the opportunity to declare any changes in business interests or conflicts of interest. To note any gifts or hospitality received or given since the last meeting.

6.	Minutes of the previous meeting <ul style="list-style-type: none"> To agree and sign the minutes of the meeting held on the 9th October 2024.
7.	Matters arising from the following minutes <ul style="list-style-type: none"> 22nd July 2024 and 9th October 2024. Action log pages 3 and 4 refer.
8.	Financial Report <ul style="list-style-type: none"> To receive the School Business Manager's report to the Full Governing Board.
9.	Membership/Governance Matters of the Governing Body <ol style="list-style-type: none"> To discuss Governors' training and development needs based on the results of the Skills Audit. To discuss five of the attached 20 questions for a Governing Body self-evaluation.
10.	Head Teacher's Report <ul style="list-style-type: none"> To receive the Head Teacher's verbal report including data, Safeguarding, SEND.
11.	Working Groups <ul style="list-style-type: none"> To receive reports from the following working groups: Pupil Experience Finance Health & Safety
12.	School Improvement/Operating Plan <ul style="list-style-type: none"> To receive verbal update on 2024-2025 operational plan.
13.	Director of Children's Services Report <ul style="list-style-type: none"> To receive report.
14.	Governor Training <ul style="list-style-type: none"> To receive feedback or reports from any training Governors have undertaken since the last meeting.
15.	Monitoring Reports <ul style="list-style-type: none"> To receive reports on monitoring carried out since the last meeting.
16.	Chair's actions <ul style="list-style-type: none"> To note any Chair's actions since the last meeting.
17.	Data Protection <ul style="list-style-type: none"> Report any breaches, incidents or requests since the last meeting.
18.	Any Other Business <ul style="list-style-type: none"> To discuss any other urgent business items
19.	Reflection on Governor impact/meeting reflections
20.	Confidential Matters

21.	<p>Meeting Dates</p> <p><i>Date tba: Head Teacher's Pay Committee</i></p> <p>Thursday, 23rd January 2025: <i>Working Parties – 15.30 via Teams</i> <i>Pay Committee</i> <i>H&S Committee</i> <i>Finance & Pay Committee</i> <i>FGB – 16.30-18.00 via Teams</i></p> <p>Wednesday, 19th March 2025: <i>Working Parties – 15.30</i> <i>Pay Committee</i> <i>H&S Committee</i> <i>Finance & Pay Committee</i> <i>FGB – 16.30-18.00</i></p> <p>Thursday, 22nd May 2025: <i>Working Parties – 15.30 via Teams</i> <i>Pay Committee</i> <i>H&S Committee</i> <i>Finance & Pay Committee</i> <i>FGB – 16.30-18.00 via Teams</i></p> <p>Wednesday 25th June 2025: <i>Working Parties – 15.30</i> <i>Pay Committee (Forecast & Budget Focus Group)</i> <i>H&S Committee</i> <i>Finance & Pay Committee</i> <i>FGB – 16.30-18.00</i></p>
-----	--

Action Log

Date Added	Action	Owner	Date for next review
22.07.2024	5.5 Share outcome of parent election.	Chair	Completed
	8.1 Arrange Ofsted training	LduP	Ongoing
	9.1 Give Boxing presentation to Governors	HT	Ongoing
	Share contact details of Parent Governor for GIAS	HT	Ongoing
09.10.2024	2 SE Contact Rashid re absence	SE	13.11.2024
	6 Complete annual	Governors	13.11.2024

	declaration of business interests		
	10.1 Complete KCSIE form	Governors	13.11.2024
	10.7 Send Skills Audit to FR	Governors	13.11.2024
	10.8 Governors access National College training	KG/HT	13.11.2024
	11 Send HT views on catering	Governors	13.11.2024
	12 Ask Claire Cantle to review DBS information	HT	13.11.2024
	12 Look at Operating Plan	Governors	13.11.2024