



Beam County Primary School
Oval Road North, Dagenham, Essex, RM10 9ED.

17th December 2024

Dear Parents/Carers,

Re: Progress Meetings at Beam County Primary School

At Beam, we believe that strong partnerships with parents and carers are key to supporting our pupils' learning journeys. The Department for Education (DfE) guidelines state that schools must provide at least 1 opportunity per year for parents/carers to discuss pupil progress with a teacher. Nevertheless, we have implemented three opportunities to ensure you are fully involved in your child's progress and development.

These meetings are designed to give you a comprehensive overview of your child's achievements, areas for growth, and next steps, as well as an opportunity to meet with their current and future teachers.

Details of the meetings are as follows:

- 1. Thursday, 9th January 2025** – Virtual Meeting via SchoolCloud - please see below for more information
 - o Duration: 5 minutes per child
 - o Time: 3:30 PM – 6:00 PM
 - o This short virtual meeting provides an opportunity for a quick update on your child's progress. Instructions for accessing SchoolCloud will be provided closer to the date.
- 2. Friday 25th April 2025** – In-Person Meeting
 - o Duration: 10 minutes per child
 - o Time: 9:00 AM – 6:00 PM
 - o Please note this is a *pupil non-contact day*. We kindly request that you bring your child with you so they can actively participate in the discussion and share their work with you.
- 3. Thursday 10th July 2025** – In-Person Meet and Greet
 - o This meeting will provide an opportunity to meet your child's new teacher for the upcoming academic year while discussing their progress with their current teacher.

We are confident that these meetings will provide valuable insight into your child's progress and help strengthen the support network around them.

Please see below details and booking instructions for **Thursday 9th January 2025 - Online Progress Meeting Appointment Booking**

Email: office@beam.bardaglea.org.uk, Telephone: 020 8270 4700, Fax: 020 8270 4699
beamcountyprimary.co.uk

Headteacher: Miss T A Whittington, NPQH, BA (Hons), PGCE
Chair of Governors: Miss S Ekmekci





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The afternoon will run from 3:30pm to 6:00pm for Reception to Year 6 and Nursery 2:00pm to 6pm - your child's teachers will be available for consultation between those times.

These will be 5-minute video appointments.

Since this is the opportunity for dialogue between you, your child, and their teacher, you are strongly advised to have your child with you during the appointments.

Your participation in the evening is dependent on access to a computer, smartphone or other device that has internet access and a working camera/microphone. This is a new intuitive and easy to use online appointment booking system, it allows you to choose your own appointment times with the teachers that are available for your child. You will, then, receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from **Friday 20th December 2024 at 6:00pm and will close on Thursday 9th January 2025 at 12 noon**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://beamcounty.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter; if you would prefer there is a video link at <https://vimeo.com/473882995>.)

Login with the following information:

- Parent's First Name
- Parent's Last Name
- Parent's Email Address
- Student's First Name:
- Student's Surname:
- Student's Date of birth:

If you have any problems, please contact KGregory@beam.bardaglea.org.uk , using the header line: Progress Meeting

Yours sincerely,

T Whittington
Headteacher

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