



Beam County Primary School
Oval Road North, Dagenham, Essex, RM10 9ED.

10th September 2026

School Drop-Off and Collection – Important Information

Dear Parents and Carers,

A reminder that **parents and carers should not enter the school premises at drop-off or collection times**. This helps us to keep children safe, ensure that staff can supervise the entrances and exits effectively, and reduce congestion around the school.

Please use the following arrangements:

Reception – Year 2

- Please drop your child at the **playground**, where members of staff will be on hand to meet Reception children.
- Children in Years 1 and 2 should make their own way to their classrooms from the playground.
- Please follow the **one-way system**: enter through the gate and follow the path down towards the Nursery building.
- Please leave via the **top gate**. This is particularly important at busy times to prevent congestion, especially on the path immediately outside the top gate.

Years 3 – 6

- Please drop your child at the **Key Stage 2 gate**. Children should then make their own way to their classroom.

Atlantis and Artemis

- Please bring your child to the **classroom door**, where staff will meet them.

Email: office@beam.bardaglea.org.uk, Telephone: 020 8270 4700
beamcountyprimary.co.uk

Headteacher: Miss T A Whittington, NPQH, BA (Hons), PGCE
Chair of Governors: Mr L Du Plooy



We appreciate that mornings and the end of the school day can be busy, but following these arrangements helps us to keep everyone safe and allows children to become increasingly independent as they enter and leave school.

Thank you for your continued support and cooperation.

Kind regards,
Miss Mooney
SENCo